



## Lamar Transportation Information

### **Transportation Changes**

If you need to make a same day transportation change. Please email [lamartransportation@conroeisd.net](mailto:lamartransportation@conroeisd.net) and Cc your child's teacher BEFORE 2:00 PM. This will allow time for staff to make the change. Please include in the email your child's name, teacher name, grade level, a copy of your ID and how your child will need to go home.

### **Early Release**

If you need to pick up your child before regular dismissal we ask that you pick them up BEFORE 2:30 PM. At this time, we are beginning the dismissal process at 2:45 PM. We want to make sure you have picked up your child and are able to leave the parking lot without getting placed in the car-line.

### **Transportation Tags**

Every student will be given a transportation tag that will be zip tied to their backpack. This tag will have a barcode that will be scanned everyday as they are dismissed from the building. This tag must remain on the student's backpack for the entire year.

### **Arrival Procedures**

**Bikers and walkers:** Bikers and walkers will cross the street at Deerfoot Circle with our crossing guard. Once they have crossed the street, they will follow the sidewalk turning left inside the brick wall. Bikers and walkers will continue on the sidewalk along the brick wall and enter the building through the door at the end of the Kindergarten hallway, closest to the bike rack. Students should NEVER cross over any driveways to get to a building entrance. Please do not use the bus ramp to walk your child to school (use the sidewalks around the perimeter of campus). Please do not park on the street and wait for your child to walk to you.

**Car riders:** Car Riders will be dropped off at the front porch. For the safe flow of traffic, it is imperative that entering vehicles form one line. Drivers should proceed with caution when approaching the school to drop off children. Students should be unbuckled and ready to open their own car door (when possible). For your child's safety, children must get out of the car on the CURBSIDE. Please make adjustments in your car so your child can exit the car on the right side. All parents should remain in their cars. Please

do not drop off students before 7:30 am. Students should not be dropped off early and left outside.

**Bus riders:** Bus riders will enter through the bus ramp door. Please remember that students are only allowed to ride their assigned bus.

### **Afternoon Procedures**

**Day Care:** If your child is absent or not riding Day Care transportation, please notify the Day Care of the change. Day Care drivers must account for all children before leaving the school. If your child is riding a school bus to a designated Day Care, you must fill out a *Bus Service Alternate Address Form*. Otherwise, your child will be delivered to your home address. Your child's Day Care should have provided you with this form or you can request one from our front office.

**Bus Riders:** Bus stop information can be accessed through the CISD website. The Transportation Department website contains Bus arrival and departure times and valuable safety information which will help you teach your children about bus safety. Please note that we sometimes have to make route adjustments during the first few weeks of class due to changes in student and neighborhood populations.

***Kindergarten students will not be dropped off at a stop unless a parent is present.***

If a student is placed on the wrong bus, the driver will contact us and bring the child back to school. It may take a while for the bus to return, as the driver may complete the route. Parents can help us by staying at home and calling us immediately when the child arrives. If the child is brought back to school, the school will contact the parents. After 4:00 PM, any concerns regarding bus transportation should be directed to the South County Transportation Center.

**Car Riders:** Car riders will be picked up in the car lane that starts at the front of the school. Please have your car rider sign ready with the barcode showing. Email your child's teacher if you need additional signs. The sign ensures that we are placing each child in the car of the person authorized to pick him/her up from school and will help to speed up the car rider line. If you do not have a sign, please park in the parking lot, call the Front Desk, and someone will bring a sign out to you. Please be ready to show your ID. Children will not be placed in a car without the appropriate sign. Before pulling away, we want to make sure that every child is buckled in a seat belt. We want everyone to have a safe ride home.

**Bikers and Walkers:** Biker/Walkers will be dismissed after 3:20. Children classified as a biker/walker must live in the neighborhoods near the school. If your child is a biker/walker and you are planning to meet him/her at the Lamar campus, please wait along the sidewalk inside the brick way or under the awning by the annex door. Biker/walker parents, please utilize the yellow lines to social distance while waiting. All bikers and walkers will exit the building at the annex door.

- **Biker/Walker Signs provided by the school must be displayed by the person picking the child up.** Signs will be available in the Front Office. If you do not have a sign, please allow enough time to call the Front Office and a staff

member will bring a sign out to you. Please be ready to show your ID. You will then return to the dismissal area.

- The crossing guard will assist all bikers/walkers in crossing Many Pines.  
**Parents will not be permitted to park and leave their vehicle on Many Pines, the school parking lot or in the Glen Mill subdivision to pick a child up. This creates safety concerns and traffic delays.**
- We encourage the use of bike locks and helmets for those students who ride their bikes to school.

### **Request for Bus Transportation**

New students must request transportation services during the registration process. Students currently enrolled have the option to go on-line to request transportation services. Physical stops, pick-up/drop off times or student data is not available during this request process. This service will provide the user the opportunity to check yes or no for transportation services. It will take approximately three days to create a student bus stop and have it available on the "What Bus Do I Ride?". Parents must submit an alternate stop request form annually for service to an alternate stop. Alternate stops cannot be requested via the on-line service. Please see the registrar for assistance.

### **Traffic Pattern**



